



PURCHASING AND SUPPLY SERVICES

Keith Stewart, Director | keith.stewart@pgcps.org
13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952-6560

CONTRACT EXTENSION NO. 1

July 30, 2022

High Liner Foods
183 International Drive
Portsmouth, NH 03801
Telephone: 603.818.5334
Contact: Dawn Enos
Email: dawn.enos@highlinerfoods.com

Buyer: Ann Harrison
Telephone: 301.952.6560
Fax: 301.952.6605
Email: ann.harrison@pgcps.org

Subject: IFB 016-18 USDA Food Processing of Products

This Contract Amendment (the "Contract Amendment") is made by the Board of Education of Prince George's County and **High Liner Foods** to the Agreement dated July 31, 2018 (the "Agreement").

1. The purpose of the Contract Amendment is to:
 - A. Incorporate mandatory Covid-19 vaccination verification and weekly Covid-19 testing requirements for contractors, vendors, volunteers, interns, and any other non-PGCPS employee who is doing any work or providing services on-site at a PGCPS office or school. See Attachment A for Covid-19 mandatory requirements.
 - B. Exercise the option to extend the current contract for one (1) year under the contract renewal term from the date of signature **through August 31, 2023**. This extension provides for the approved increase in price based on vendor's increase in cost of supplies, material and freight.
2. Except as set forth in this Contract Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with the terms set forth in the original agreement.

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In Witness Whereof, the undersigned agree to be bound by the terms and conditions set forth in this Contract Amendment to the Contract Award.

AH
AH

ACCEPTED BY:

FOR THE FIRM:

FOR THE BOARD OF EDUCATION:

dAwn Enos

dAwn Enos (Aug 3, 2022 12:16 EDT)

08/03/2022

SIGNATURE

DATE

dAwn Enos

NAME

National Account Manager K12

TITLE

High Liner Foods

FIRM

Eyette Wright

Eyette Wright, Procurement Supervisor on Behalf Of (Aug 3, 2022 12:18 EDT)

08/03/2022

SIGNATURE

DATE

Keith Stewart

NAME:

Director, Purchasing & Supply Services

TITLE

FOR THE BOARD OF EDUCATION
OF PRINCE GEORGE'S COUNTY
UPPER MARLBORO, MARYLAND 20772

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ATTACHMENT A

**MANDATORY COVID 19: VACCINE AND TESTING REQUIREMENTS
AND ON-SITE PROGRAMMING BY NON-PGCPS EMPLOYEES**

WHEREAS, the Parties desire to incorporate the terms of policy into the aforementioned Contract in order to document expectations of Respondent/Vendor/Contractor/Partner's staff regarding Covid-19 vaccination and testing mandates for PGCPS.

NOW THEREFORE, THIS CONTRACT AMENDMENT WITNESSETH THAT, in consideration of the mutual promises and covenants herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

A. COVID-19: VACCINE AND TESTING REQUIREMENTS AND ON-SITE PROGRAMMING BY NON-PGCPS EMPLOYEES

Effective September 13, 2021, or at any time during the term of this Contract in which services commence by any intern, volunteer, vendor, contractor or employee of Partner (referred to herein as "Partner's staff"), PGCPS will require proof of vaccination against Covid-19 or weekly proof of a negative Covid-19 test [with results obtained within seventy-two (72) hours] each Monday for unvaccinated Partner's staff who are providing services on-site at a PGCPS facility.

1. Unless otherwise stated and to the extent possible, Partner's services shall be rendered virtually during the term of this Contract or until such time that PGCPS authorizes in-person services by Partner.
2. In the event Partner's services must be provided at a PGCPS site (not virtually):
 - a. Partner's staff shall be required to provide confirmation of vaccination to the designated PGCPS Point of Contact (i.e. principal/designee or responsible department/office representative) who is responsible for ensuring that the scope of services are completed.
 - b. Partner's staff shall be required to submit a list or other documentation of all Partner's staff who are vaccinated prior to the initiation of services. During the term of the Contract, Partner shall be responsible for supplementing this list for any new Partner staff assigned to provide services under this Contract prior to the Partner's staff's start date of services.
 - c. Unvaccinated, staff providing services at a PGCPS site must present proof of a negative Covid-19 test taken within seventy-two (72) hours to the designated PGCPS Point of Contact (i.e. principal/designee or responsible department/office representative) who is responsible for ensuring that the scope of services are completed. Contractor shall be responsible for providing results from pharmacies and labs that are accredited to administer Covid-19 testing. Results obtained from home Covid-19 testing kits will not be accepted and shall not meet the requirements of this Contract.
 - d. Partner shall be required to submit a list or other documentation of all Partner's staff who tested negative by the close of business each Monday. If Monday is a holiday, then the list or other documentation must be submitted on the next day in which schools are open by close of business. This requirement shall continue *each week during the term of this Contract*.
 - e. PGCPS will not be responsible for testing Partner's staff. Failure to provide proof of negative results will bar Partner's staff from providing in-person services at a PGCPS site until such time as the information is presented.

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3. Partner shall inform its PGCPS Point of Contact via phone call or email immediately upon being informed that any of its staff are unavailable to provide onsite services for any day(s) in which they are unable to present a negative Covid-19 test.
 4. In the event a non-PGCPS staff tests positive for Covid-19, Partner shall inform the PGCPS Point of Contact immediately but no later than 24 hours after receiving notification of a positive Covid-19 test from the non-PGCPS employee.
- B. The Parties agree that all other terms and conditions of the Agreement shall remain in full force and effect and shall only be amended in writing, signed by both parties.

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CONTRACT PRICING

High Liner Foods

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Group	Product Description (Short)	Description (Long)	Estimated Quantity	Brand Bid (Vendor)	Product Code	Pack Size	Pieces/ Serving	Serving Size =	Component Contribution	Servings/ Case	Diverted Food Pounds/ CS	Diverted Food Cost/ CS	FFS/ Case OR	FFS/ Pound	Rebate Amount	w/Commodity Total Cost/ Case	w/Commodity Total Cost/ Serving	Commercial Price/Case	Commercial Price/Serving		
a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r				
GROUP N: Processed Fish Products Using 100892																					
N-1	Fish Patty, Breaded	Breaded Fish Patty, Alaskan Pollock, IQF, oven ready, meets whole grain rich criteria. Rectangular shape. Each 3.6 oz. portion provides a minimum of 2.0 oz. meat/meat alternate equivalent and 1 oz. equivalent grain for NSLP. Portion to provide a minimum of 220 calories and no more than 475 mg of sodium. Packed 88/3.6 oz. American Pride Seafoods 53258 or equal.	2,300	CS	Highliner (current)	53258	20#	CS	1	3.6 Oz	2 mma/ 1 grain	88	14.12	15.68	\$ 21.91	n/a	n/a	\$ 37.59	\$ 0.43	\$ 42.13	\$ 0.48
N-2	Fish Sticks, Breaded	Sweet Potato Fish Nuggets, Alaskan Pollock, IQF, oven ready, meets whole grain rich criteria. Each four (4) - 1 oz. serving provides a minimum of 2.0 oz. meat/meat alternate equivalent and 1 oz. equivalent grain for NSLP. Portion to provide a minimum of 240 calories and no more than 370 mg of sodium. Packed 320/1 oz. American Pride Seafoods 53978 or equal.	3,000	CS	Highliner (current)	53978	20#	CS	4	4 oz	2 mma/ 1.5 grain	80	12.84	14.25882	\$ 29.31	n/a	n/a	\$ 43.57	\$ 0.54	\$ 45.67	\$ 0.57